

Our Saviour's Lutheran Church of East Bethel
19001 Jackson Street NE, East Bethel, MN 55011

APPROVED Council Meeting Minutes

Thursday, April 16th, 2019

Members Present: Jan Berqual, Jim Jerylo, Terry Kolodjski, Karen Mickelson, Pastor Dan Nordin, Deacon Glenndy Ose, Pastor Maria Pederson, Ryan Sanborn, Peder Sannerud, Tony Roettger

Member Excused: Jason Moehring, Kathy Neuberger, Ryan Sanborn, Karen Schrecongost

Members Absent:

Guests present: Kim Fread

The meeting was called to order by Vice President Terry Kolodjski at 6:50 PM

Dinner was provided by Tony Roettger and Karen Mickelson.

Terry Kolodjski began with devotions about a Pastor's story of a donkey and the palms were not for him.

Standing Rules Reminder: Terry went over the Standing Rules and they are printed on the Agenda

Council Agenda Review: Changes were made to the agenda as follows:

- Old Business
 - #4 150th Anniversary Celebration (not Annual)
 - #7 ADD: Welcoming All Neighbors Dedicated Account

- New Business
 - #4 Revised Job Description (not New)
 - #7 ADD: Fundraising Policy
 - #8 ADD: HR Team Open Position
 - #9 MOVE: Lord's Prayer

Executive Committee Report: Terry Kolodjski – Executive Committee met with nothing to report other than changes to agenda items.

Secretary's Report: Karen Mickelson reviewed the secretary's report. Motion was made to "accept the March meeting minutes". Motion carried.

Treasurer's Report: Kim Fread reported the mortgage payment will be \$13461 per month starting in April . Would like to place the Thermometer Board back up in the Rotunda to bring attention to the congregation of where we are on the budget . Motion made "Accept Treasurer's Report as presented". Motion carried.

Team Reports

Cemetery: Peder Sannerud presented a report about the hiring of a new grounds keeper at the Chapel and Cemetery at the same price as the retiring grounds keeper. Also, gave a report on the statistics of the Cemetery graves and the Columbarium units.

Human Resources: Pastor Maria reported a notice of resignation was received from Cathy Yseth on March 20th, 2019. Her last day will be May 8th.

IT Steering Team: Terry Kolodjski reported the team had a meeting with Daree Selby. Now have a game plan in place for moving forward with IT support. Discussed firewalls and backups.

Preschool: Jan Berqual reported the Preschool having a Crazy Color Carnival. Wondered if additional advertising for future events could be helpful. Will be having an Easter Egg Hunt, Spring Program and Graduation.

Worship & Music: Pastor Maria reported the Kempters will be here on June 2nd, playing at both services followed by a potluck and a concert. June 23rd – Brooklyn Big Band, June 30th – Bluegrass (outside) at the 10:00 service. 8:30 service will be traditional and indoors so there's an indoor option for people.

Old Business

- **Council Liaison Assignment:** Ryan will send an email with updates

- **Property Update:**
 - **Hard Hat Outbuilding Plan:** Terry Kolodjski reported the Hard Hats have a plan, have funding. They will bring detailed plans, including location, to council in May

 - **Synod Assembly:** Pastor Dan shared would like at least 2 representatives from the church to attend. It is at Lord of Life Lutheran Church in Ramsey on May 3rd & 4th. ELCA Churchwide Assembly will be in Milwaukee in August. Emma Stockinger and Morgan Leslie have accepted the request to attend representing our youth. Emma Stockinger is the Young Adult Voting Member to the Churchwide Assembly from our synod and Morgan Leslie is the alternate.

- **150th Anniversary Celebration:** Committee from OSLC has been formed to share with Glen Cary Lutheran Church to plan this event. Members from OSLC are: Mark Kramm, Val Johnson, Donna Nelson, Pastor Dan. Pastor Gary and 3 lay people from Glen Cary are also on the committee.
 - **Summer Chapel Services: Glen Cary & OSLC will be sharing worship services responsibilities at the Chapel on Wednesday nights during the summer.**
- **Operations Admin Team – Additional Roles and Responsibilities:** Items have been added to the staff’s current job descriptions. HR has look at the hours and have adjusted their salaries accordingly, starting May 1st. Motion was made to “Accept the recommendation from HR to adjust the hours and salaries to form responsibilities of the Operation Admin Team with additional roles and responsibilities with a review of this team in November 2019”. Motion carried.
- **Wednesday Night Education and Programming:** Pastor Dan shared with the council how this process came about, along with the decisions on Confirmation Program to have more time with the kids and to utilize the church space efficiently. This change will be effective starting 2019-2020 School year. Leisha has gotten positive feedback from the letter going out. Still will need volunteer musicians for Wednesday Night worship. Worship service is not designed yet. Students will continue to serve in worship leadership, with additional training this fall so they feel well prepared and confident.
- **WAN Dedicated Account:** Glenndy shared how Welcoming All Neighbors Account would work. A couple times a year dollars will be sent to LSS to support refugees (for rent, food, and other needs). Motion was made to “Create a permanent restricted dedicated account for the Welcoming All Neighbors Team”. Motion carried.

Celebration Moments

New Business

- **Report any sale of stock:** none
- **Mail Bag:** none
- **Gustavus Adolphus Representatives:** Jim & Tracy Burman have agreed to continue this ministry.

- **Revised Job Descriptions:** Job description for the Director of Music & Worship Arts is being revised to include music leadership for Wednesday Night Worship beginning next fall. Director Jennifer Thurman has agreed to take on this added responsibility. It will add an estimate 1 hour per week to the current work hours. Motion was made “ Accept HR’s recommendation to approve the proposed revised job description for the Director of Music & Worship Arts. To be reviewed in November. Motion carried. Announce to volunteer musicians now. Include with complete Wednesday Nigh programming info leading up to September.
- **Open Discussion:** Jan requested if it possible could two pastors be in worship the 1st Sunday of the month when we have prayers for healing. Pastors agreed they will try to accommodate.
- **Staff Recognition:** Decision was made to give a financial love gift from the church as well as the congregation to Cindy Delmonico as she retires.. Kim will send email of current amount accumulated so far. Kim will cut a check the week prior to the celebration.
- **Fundraising Policy:** Terry shared the current Fundraising Policy. Motion was made to “table this topic until May Council Meeting for more discussion”. Motion carried.
- **HR Team Open Position:** On April 10, 2019, Mary Thorsten resigned from the HR Team. Steve Rozek has been asked if he would fill this position until the next election. Motion was made “Appoint Steve Rozek to fill this vacant HR position until next election”. Motion carried.
- **Lord’s Prayer:** Meeting ended with the Lord’s Prayer.

Motion was made to adjourn the meeting. Motion carried.

Next Meeting – May 9th, 2019 at 6:30 PM

Devotions: Pastor Maria

Goodies: Kim Fread

Respectfully Submitted,
Karen Mickelson, Council Secretary