

Our Saviour's Lutheran Church of East Bethel

19001 Jackson Street NE, East Bethel, MN 55011

APPROVED Council Meeting Minutes

Thursday, July 11th, 2019

Members Present: Jan Berqual, Jim Jerylo, Terry Kolodjski, Karen Mickelson, Jason Moehring, Kathy Neuberger, Deacon Glenndy Ose, Pastor Maria Pederson, Ryan Sanborn, Peder Sannerud, Tony Roettger

Member Excused: Pastor Dan Nordin, Karen Schrecongost

Members Absent:

Guests present: Kim Fread

The meeting was called to order by President Ryan Sanborn at 6:45 PM
Dinner and devotions were provided by Kathy Neuberger.

Standing Rules Reminder: Ryan went over the Standing Rules as they are printed on the Agenda

Council Agenda Review: Changes were made to the agenda as follows:

- **Old Business**
 - #2 ADD: Gift
 - All other numbers shifted one number
- **New Business**
 - #3 CHANGE: Affirmation of Fundraiser
 - #4 CHANGE: Exec Team Session

Executive Committee Report: Ryan Sanborn - Executive Committee met with the changes above to the agenda items.

Secretary's Report: Karen Mickelson shared the June 2019 Council Meeting Minutes, they were reviewed, couple corrections made and motion was made to "APPROVE". Motion carried.

Treasurer's Report: Jason Moehring and Kim Fread shared updates on our finances. Budget allowed us to cover all bills and payroll in the month of June.

→ Karen will check with Worship and Music to find out where the cost of the BIG BAND is coming from. The BIG BAND was funded by a FREE WILL OFFERING at the event.

Motion made "Accept Treasurer's Report as presented." Motion carried.

Team Reports

Children's Ministry: VBS was held June 17-21, and had 82-83 children in attendance. Summer Movies will be on a weekly basis. Have had approximately 15 kids attending in the past couple weeks.

Church Property: No updates.

Confirmation: Several students and chaperones are in Lake Traverse, SD on a Mission Trip.

Constitution: No updates.

Human Resources: No updates.

Old Church/Cemetery/Columbarium: Foundation work has begun.

→ Verify the ADA code to determine if a handicap entrance is required during the construction time because of services at The Chapel. Handicap Ramp has been moved back into place.

Have an issue with the trenches, water seeping in. Having difficulty getting vendors to issue bids. Have a meeting on July 23rd.

Outreach (Global, Social, Local): Family Promise will take place at Glen Cary the week of August 4th-11th. Need volunteers to assist with this project.

Refugee Team (Welcoming All Neighbors): October is Refugee Awareness Month (First Sunday).

Preschool: No meeting until August.

Worship & Music: Karen reported this committee has purchased an acrylic wall for the percussion instruments. Volunteers are needed for the Sound Board. Will try to encourage students in the fall.

Youth Ministry: VBS was FULL to capacity (80). And Camp Wapo, there will be 87 students attending.

- **Visioning Team:** Decision was made to place this team ON HOLD until the new pastor is in place..

Building Team: No updates.

IT Steering Team:

- Terry will take direction back to Al Beck to get Windows upgrade scheduled. The windows upgrade has been completed successfully.

Having an issue with printers and couple computers, however the team is working to correct this issue.

Fellowship Team: No updates.

Old Business

- 1) **Pastor Dan's Farewell Picnic:** Will have hamburgers / hotdogs / chips / watermelon. Cake and cookies will be served after services.
 - a. Program: Denny Sackreiter & Chip Nelson will be MCs
 - b. Song: Jim Bermel is writing a song for the event
 - c. Skit: Becky Beck is working on
 - d. Serving: Council Members will assist.
- 2) **Gift:** A gift of \$1000 will be given from church in addition to the congregation's gifts.
- 3) **ShelbyNext: Run Date will be September 30th.**
 - Training still needs to be scheduled – Terry & Kim
 - Kim is working on cleaning up the data from the Shelby system that was transferred over to the new system.
- 4) **Interim Pastor Updates:** Have been provided with a name of a pastor from the synod and with very high ratings, "He is the Best of the Best". An interview has been done. References have been contacted. And from information provided to the Executive Team, it is a unanimous decision to offer a contract to Pastor Bruce Arnevik, who is now an interim pastor at Grace Lutheran in Andover.
 - Ryan will send a link of a sermon of Pastor Bruce's from previous week.

5) **Bank Account Signatures:** Confirmed the Signatures on all accounts at the bank should be Ben Bjornson, Deacon Glenndy Ose, and Jan Green.

→ Jason will work on a plan with the bank to be able to provide Kim Fread information she needs without having to go through one of the signers.

6) **External Audit:**

→ Jason will have Dave Anderson contact the company that has been contracted to do the consultation for the external audit.

June Meeting: Audit \$2,500-\$3,000 Consult: There is a need to audit the books because of the way the bookkeeping was managed prior to going onto the Shelby System. A recommendation was made to have an external firm consult with the Finance Team and provide suggestions for moving forward. Dave Anderson from the Finance Team has done this type of thing previously. He is researching firms to find a good match to accomplish this task. Felt it would be a good time to do it after the conversion of Shelby Next has been completed. Motion was made: "Motion to approve up to \$3,500 for audit consultation". Motion carried.

7) **Parking Lot Repairs:** Peder shared the crack filling will cost approximately \$10,000. The Hard Hats will work on patching holes the week of July 14th. There is approximately \$5,000 in the maintenance fund for this work.

8) **150th Anniversary:** Next meeting is in September. Working on getting volunteers.

9) **Columbarium:** The outstanding bill to Classic Construction HAS BEEN PAID.

June Meeting: Columbarium Outstanding Bill of \$15,653 (Classic Construction): This bill was an overrun on the building of the Columbarium. It was for footings for the future and was recommended that the time to do it was when the first was being poured. Decision was to make payments to Classic Construction as niches were sold.

Celebration Moments

New Business

1) **Report any sale of stock:** none

2) **Mail Bag:** none

3) **Affirmation Fundraising:** Fundraising has started for the Restoration of the Foundation for the Chapel.

4) **Chapel Cemetery Fund – OSLC owes \$10,000:** An agreement has been made and in writing that the church will make payments of \$500 per month as able to the Chapel Cemetery Fund until paid in full, plus interest. Motion was made to approve this plan. Motion carried. **First payment of \$500 has been made to the Cemetery Fund**

5) **Open Discussion:** The Lagrindhus "SWEDISH SHED"
a. Construction will start on Saturday. Lumber has been ordered.
b. LED Light replacements have been completed in the restrooms.

6) **Lord's Prayer:** Meeting ended with the Lord's Prayer.

Motion was made to adjourn the meeting. Motion carried.

NEXT MEETING: August 8th, 2019 at 6:30 PM

Devotions: Peder Sannerud

Dinner: Tony Roettger

Respectfully Submitted,
Karen Mickelson, Council Secretary