

Our Saviour's Lutheran Church of East Bethel
19001 Jackson Street NE, East Bethel, MN 55011

APPROVED Council Meeting Minutes

Thursday, June 13th, 2019

Members Present: Jan Berqual, Terry Kolodjski, Karen Mickelson, Jason Moehring, Kathy Neuberger, Pastor Dan Nordin, Ryan Sanborn, Peder Sannerud, Tony Roettger,

Member Excused: Jim Jerylo, Deacon Glenndy Ose, Pastor Maria Pederson, Karen Schrecongost

Members Absent:

Guests present: Kim Fread, Jan Green, Leisha Tays, Keith Hammerbeck, Myron Carpenter

The meeting was called to order by President Ryan Sanborn at 6:42 PM
Dinner was provided by Ryan Sanborn and Jan Green led devotions from book "All Will be Well". Thank you!

Standing Rules Reminder: Ryan went over the Standing Rules as they are printed on the Agenda

Council Agenda Review: Changes were made to the agenda as follows:

- **Old Business**
 - #5 ADD: Interim Pastor Update
- **New Business**
 - #3 CHANGE: Supervision of Staff

Executive Committee Report: Ryan Sanborn - Executive Committee met with the changes above to the agenda items.

Secretary's Report: Karen Mickelson shared the May 2019 Council Meeting Minutes, they were reviewed and motion was made to "APPROVE". Motion carried.

Treasurer's Report: Jason Moehring and Kim Fread shared updates on our finances.

2018 – 213 pledges (\$567,000)

2019 – 167 pledges (\$519,000)

The new bookkeeping system SHELBYNEXT is covered in the budget. Finance Team is working on forecasting. Budget is approx. \$18,000 behind.

→ **Karen will check with Worship and Music to find out where the cost of the BIG BAND is coming from.**

Motion made "Accept Treasurer's Report as presented." Motion carried.

Team Reports

Children's Ministry: VBS will be June 17-21, 9am – 12pm. Theme: African Safari. No other updates.

Church Property: Public hearing was attended by Pastor Dan & Karen Mickelson. The cost of water and sewer coming in on our two portions of property will be \$200,000. The assessment will be deferred until OSLC sells or develops this property.

Irrigation system: main valve needs to be replaced (approx. cost \$775). Two lines need to be fixed due to install of water and sewer.

Confirmation: No updates.

Constitution: No updates.

Human Resources: No updates.

Old Church/Cemetery/Columbarium: Volunteers are need on Monday, June 17th to help dig along side of foundation at Old Church (Chapel). Crosstown Masonry it will cost approx. \$2,000-\$5,000 to repair. There will be steps there, however no handicap accessibility.

→ **Verify the ADA code to determine if a handicap entrance is required during the construction time because of services at The Chapel.**

Outreach (Global, Social, Local): No updates.

Refugee Team (Welcoming All Neighbors): No updates.

Preschool: Jan Berqual reported all went well. No meeting until August.

Worship & Music: Karen reported on this committee meeting. Asked about items they are cleaning out, can they be sold without approval from the council? Yes, and the dollars from the sale items would then go into the Worship & Music fund.

→ **Pastor Dan will get information (instructions) on how the dedicated fund**

for Worship and Music is to be used.

Youth Ministry: Will be having movies throughout the summer. VBS is at FULL capacity (80). And Camp Wapo, there will be 87 students attending.

Visioning Team: No updates.

Building Team: No updates.

IT Steering Team: Have found a technician for \$100/hr. Looking to start Windows 10 upgrade. Council gave approval to move forward with this upgrade.

→ **Terry will take direction back to Al Beck to get this scheduled.**

Fellowship Team: No updates.

Old Business

- **New Park:** Leisha Tays and Keith Hammerbeck were guests to present the layout for the Youth Park to the north of the church building. A grant of \$15,000 has been received to help with the cost of this project. The council gave them permission to go forward with it.
- **Hard Hat Outbuilding Plan:** The area is staked out on the south end of the church building to see where the Hard Hats are requesting to build this building.

→ **Council Members are to check this out to have a visual of this site.**

Council members went out to visually see where this building would be built.

A motion was made, "Motion to approve the design to build the "Lagrindhus" or storage facility proposed by the Hard Hats, repositioning the building to not block the vision of the meditation garden from the sanctuary and turning the building 90 degrees and still keeping the building in the general location."
Motion was carried.

- **150th Anniversary Celebration:** (Left this in the minutes because there was brief discussion – not on agenda) Committee from OSLC has been formed to share with Glen Cary Lutheran Church to plan this event. Glennady will take over the position for Pastor Dan. Donna Nelson has resigned from this committee.

→ **Will put an article in the Happenings to find a volunteer**

- **Shelby Software:** ShelbyNext (upgraded version) contract has been signed. Ready to install.

→ Terry Kolodjski will reach out to Al Beck and Mike Road to schedule training

- **Checking Account Signatures:** Motion made “Propose to add Glenndy Ose on signature card at the bank to replace Pastor Dan Nordin”. Motion carried.
- **Pastor – Interim Update:** Ryan met with John Hulden (from Synod). John is working with us on an interim pastor. Our hope is that this pastor would start sometime between September 1st and October 1st. An update will be shared with congregation by the end of June as a Temple Talk, in the Happenings, and in the Seeds of Faith.

Celebration Moments

New Business

- **Report any sale of stock:** none
- **Mail Bag:** none
- **Supervision of Staff:** HR has approved of Deacon Glenndy Ose accepting the responsibility of supervising the staff. The Worship and Music Committee would still be a part of Pastor Maria’s responsibilities. When the Interim Pastor arrives, he/she would assist Deacon Glenndy where needed.
- **Chapel Cemetery Fund – OSLC owes \$10,000:** An agreement has been made and in writing that the church will make payments of \$500 per month as able to the Chapel Cemetery Fund until paid in full, plus interest. Motion was made to approve this plan. Motion carried.
- **Columbarium Outstanding Bill of \$15,653 (Classic Construction):** This bill was an overrun on the building of the Columbarium. It was for footings for the future and was recommended that the time to do it was when the first was being poured. Decision was to make payments to Classic Construction as niches were sold.
 - Pastor Dan and Peder Sannerud will schedule a meeting on how the church should go forward with this bill.
- **Audit \$2,500-\$3,000 Consult:** There is a need to audit the books because of the way the bookkeeping was managed prior to going onto the Shelby System. A

recommendation was made to have an external firm consult with the Finance Team and provide suggestions for moving forward. Dave Anderson from the Finance Team has done this type of thing previously. He is researching firms to find a good match to accomplish this task. Felt it would be a good time to do it after the conversion of Shelby Next has been completed. Motion was made: "Motion to approve up to \$3,500 for audit consultation". Motion carried.

- **Visioning Team Direction:** Decision was made to place this team ON HOLD until the new pastor is in place.
- **Staffing Discussion:** More discussion at next meeting.
- **Lord's Prayer:** Meeting ended with the Lord's Prayer.

Motion was made to adjourn the meeting. Motion carried.

Next Meeting – July 11th, 2019 at 6:30 PM

Devotions: Kathy Neuberger

Dinner: Kathy Neuberger

Respectfully Submitted,
Karen Mickelson, Council Secretary