

Our Saviour's Lutheran Church of East Bethel
19001 Jackson Street NE, East Bethel, MN 55011

APPROVED Council Meeting Minutes

Thursday, May 9th, 2019

Members Present: Jan Berqual, Jim Jerylo, Terry Kolodjski, Karen Mickelson, Jason Moehring, Kathy Neuberger, Deacon Glenndy Ose, Pastor Maria Pederson, Ryan Sanborn, Peder Sannerud, Tony Roettger, Karen Schrecongost

Member Excused: Pastor Dan Nordin

Members Absent:

Guests present: Kim Fread

The meeting was called to order by President Ryan Sanborn at 6:42 PM
Dinner was provided by Kim Fread and Pastor Maria led devotions from John 10:27 regarding Good Shepherd Sunday. Thank you!

Standing Rules Reminder: Ryan went over the Standing Rules as they are printed on the Agenda

Council Agenda Review: Changes were made to the agenda as follows:

- **Old Business**
 - #3 150th Anniversary Celebration (not Annual)

- **New Business**
 - #5 ADD: Viking Blvd & Hwy 65 Road Closure
 - #6 CHANGE: Open discussion
 - #7 CHANGE: Lord's Prayer

Executive Committee Report: Ryan Sanborn - Executive Committee met with the changes above to the agenda items.

Secretary's Report: Karen Mickelson shared the April Council Meeting Minutes, they were reviewed and motion was made to "Accept the April Meeting Minutes with the one typographical correction". Motion carried.

Treasurer's Report: Jason Moehring and Kim Fread shared with us the Easter giving was down approximately \$10,000 compared to previous year. Attendance was down also. Going forward we should plan to spend approximately same amount on salary for a new senior pastor. Motion made "Accept Treasurer's Report as presented." Motion carried.

Team Reports

Children's Ministry: VBS will be June 17-21, 9am – 12pm. Theme: African Safari. Register online. Kate will be attending a Continuing Ed Class at the Marken School in Africa July 3-18th.

Church Property / Senior Housing: No update.

Confirmation: 30 hours of Famine was a huge SUCCESS. 34 students attended, grades 6 through college age. They raised \$3300 and collected food for NACE (on the alter table in the gathering space).

We have 155 youth in confirmation this year, of which 48 will affirm their faith in the fall.

Constitution: No update.

Finance:

Human Resources: Need to come up with ideas for the HR hiring process. Team will come up with some things to present to council. Next Wednesday, May 15th is the last day of Preschool for the 2018-2019 year.

Erin Studemann, Preschool Teacher resigned to be home with her children.

→ **Post an opening to hire a Preschool Teacher for 2019-2020 school year.**

→ **Will need to come up with a salary range.**

Old Church/Cemetery/Columbarium: Question was asked about \$10,000 CD that was used from the Cemetery / Chapel Fund, when will it be paid back.

→ **Jason Moehring will check into it.**

Outreach (Global, Social, Local): No updates.

Refugee Team (Welcoming All Neighbors): No updates.

Preschool: Jan Berqual reported she was not able to attend, and there were no notes available.

Worship & Music: Pastor Maria reported there is a Music and Worship Meeting following 10:00 AM worship service on Sunday, May 12th.

Youth Ministry: High School and College age want to continue meeting weekly in the summer. Meetings will take place on Mondays from 4-5 pm starting in June.

Visioning Team: No update.

Building Team: Approximately \$1200 is needed to purchase heat tape for maintenance. An estimate of \$91,296 has been received to sealcoat the driveway. Also, we have obtained an estimate to crack fill the driveway, \$10,668.

→ Submit these estimates to the Finance Team.

IT Steering Team: Have four members on this team: Ryan Sanborn, Terry Kolodjski, Mike Roark and Al Beck. Looking for someone to take ownership and lead this team, set meetings. Suggestion was made to check with Jerome Bokelmann.

*** Not sure where this item should have gone in the minutes. I didn't have it on the agenda.**

IT Steering Team: Kim Fread, Ryan Sanborn and Terry Kolodjski shared what they knew about the new ShelbyNext System.

Motion was made to approve the following:

- Council gives the It Steering Team the authority to begin the work effort in migrating the current version of Shelby with the latest version of ShelbyNext.
- Council give the IT Steering Team the authority, along side of the Executive Team, to negotiate terms with Shelby Systems regarding the upfront cost and ongoing maintenance fees of ShelbyNext.
- The Finance Team will perform an evaluation of the church's finances to determine the best way to pay for the migration and maintenance fees.
- Council gives the approval to perform an appeal to the congregation to offset the cost associated with new ShelbyNext platform.
- Council give the Finance Team the authority to set the start date of the ShelbyNext migration based on its determination regarding the church's financial capability.
- Council understands that a migration off of the current version of Shelby has to be completed within the calendar year.

Motion carried.

Fellowship Team: No updates.

Old Business

- **Property Update:**
 - **Hard Hat Outbuilding Plan:** Chip Nelson attended the Council Meeting to give an overview of the details of the storage building “LAGRINDHUS”. Jason Moehring has allowed the church to use storage at the barn a short distance from church. The area is staked out on the south end of the church building to see where the Hard Hats are requesting to build this building.
 - **→ Council Members are to check this out to have a visual of this site.**
 - **Motion made and amended “ Move that we use the most recent proposed building floorplan to stake out the location of the South East additions to add clarity to approval of the exact location of the shed “Lagrindhus”. Council will vote on the exact location online by midnight, May 20, 2019.**
- **Fundraising Policy:** Will continue the policy of 10% of hospitality proceeds goes into the general fund to cover expenses for plates, napkins, plasticware and cups. A notice will be posted in the kitchen with fundraising policy expectations. Kim will create an envelope to be given to the chair person of each group as they serve hospitality.
- **150th Anniversary Celebration:** Committee from OSLC has been formed to share with Glen Cary Lutheran Church to plan this event. Glenndy will take over the position for Pastor Dan. Donna Nelson has resigned from this committee.
 - **→ Need to find a replacement person for this committee**
- **Checking Account Signatures:** Motion made “Propose to add Jan Green on signature card at the bank and remove Cindy Delmonico. Motion carried.
 - **→ Need to find a replacement person for this committee.**

Celebration Moments

New Business

- **Report any sale of stock:** none
- **Mail Bag:** none

- **Pastor Dan's Resignation / Retirement:** Notice was received on May 1st from Pastor Dan that he will be resigning and retiring on July 31st.
 - **Our to do list:**
 - **Meet with Synod Assistant – scheduled for May 21st.**
 - **Create a call committee - Hope to name this committee in approximately 6 months or less**
 - **Create congregational profile**
 - **Farewell**
 - **Call an interim pastor**

- **Men's Ministry Dedicated Fund:** This fund has been used for the Men's Retreat in the past. See no reason it can't be used for men's activities. The budget has it listed as Men's Retreat/Other Expenses.

- **Viking Blvd & Hwy 65:** This intersection will be closed on May 16th – May 20th.
 - **Share with congregation via email and Facebook.**

- **Lord's Prayer:** Meeting ended with the Lord's Prayer.

Motion was made to adjourn the meeting at 9:12 pm. Motion carried.

Next Meeting – June 13th, 2019 at 6:30 PM

Devotions: Glenndy Ose

Goodies: Ryan Sanborn

Respectfully Submitted,
 Karen Mickelson, Council Secretary