

Our Saviour's Lutheran Church of East Bethel  
19001 Jackson Street NE, East Bethel, MN 55011

**APPROVED Council Meeting Minutes**

Thursday, September 19<sup>th</sup>, 2019

**Members Present:** Pastor Bruce Arnevik, Jan Berqual, Terry Kolodjski, Karen Mickelson, Jason Moehring, Kathy Neuberger, Deacon Glenndy Ose, Peder Sannerud, Tony Roettger, Karen Schrecongost

**Member Excused:** Jim Jerylo, Pastor Maria Pederson, Ryan Sanborn,

**Members Absent:**

**Guests present:**

The meeting was called to order by Vice President Terry Kolodjski at 6:52 PM  
Dinner was provided by Jason Moehring. Thank you Jason.  
Devotions provided by Karen Mickelson.

**Standing Rules Reminder:** Terry went over the Standing Rules as they are printed on the Agenda

**Council Agenda Review:** Changes were made to the agenda as follows:

- **New Business**
  - #8 ADDED: Mandatory Constitutional Updates

**Executive Committee Report:** Terry Kolodjski - Executive Committee met with the changes above to the agenda items.

**Secretary's Report:** Karen Mickelson shared the August 2019 Council Meeting Minutes, they were reviewed, and motion was made to "APPROVE". Motion carried.

Karen Mickelson also shared the August Special Meeting Minutes, they were reviewed, small change made and motion was made to "APPROVE". Motion carried.

**Treasurer's Report:** Jason Moehring shared updates on our finances.

Expenses were down a little. Income for September is getting back on track. Motion made "Accept Treasurer's Report as presented." Motion carried.

## Team Reports

**Children's Ministry:** We have 104 kids enrolled in Sunday School. Upcoming events: Auditions for Christmas Program are on October 6<sup>th</sup>. Hayride at Bunker on October 10<sup>th</sup>, Trunk 'n Treat, October 27<sup>th</sup>, Bingo on Super Bowl Sunday in February,

**Church Property:** Heat duct tapes are needed for the roof. Jason advised, "Submit it to the finance team".

**Confirmation:** "Revelation Worship". 96 are in confirmation, 48 will be confirmed on Oct 27<sup>th</sup>, and 12 in Youth Ministry.

**Constitution:** No updates.

**Finance:** No updates.

**Human Resources:** Will be covered in the agenda.

**Old Church/Cemetery/Columbarium:** It will cost \$13,000 to add more concrete to this area.

**Outreach (Global, Social, Local):** Refuge Sunday, October 20<sup>th</sup> with Potluck, Family Promise, November 3<sup>rd</sup> – 10<sup>th</sup>.

**Preschool:** Preschool has started. Things are going good. Have hired Adrianna. Need to complete the state background check.

**Worship & Music:** Team has been cleaning out equipment they don't need any longer. Have sold a couple pieces and others are for sale.

**Youth Ministry:** Working on the bonfire pit

- **Visioning Team:** Decision has made to place this team ON HOLD until the new pastor is in place..

**Building Team:** No updates.

**IT Steering Team:** ShelbyNext update has been completed and computers are on Windows 10 now.

## Old Business

### 1) Position Description Change: Director of Music & Worship Arts

- a. HR recommended a change in hours of this position from 36 hours/wk to 37 hours/wk seasonally.
- b. Motion was made: To approve the change of job description as recommended by HR for the Director of Music & Worship Arts
- c. Motion was **APPROVED** with votes of 8 Yes, and 3 No.

### 2) Employee Health Insurance

- a. → Jason will check into finding other options of insurance
- b. → \$250 supplement toward premium may be outdated
- c. → Karen will work with Kim Fread to get insurance information on Portico
- d. → Glenny will get the Personnel Policy for Council to Review
- e. → Jason is working with Broker on Creating a Group Policy
- e. **GOAL: Provide actual insurance equitable for all**

### 3) Additional Support hours for Wednesday Night Worship

- a. Covered under item #1 in Old Business

### 4) ShelbyNext Training Update:

- a. Have to do Migration First
  1. Running both systems at the same time to check that updates are keeping up in both systems.

### 5) Preschool Teacher Position Update:

- a. Adrianna has started, background check approved by church, now waiting on background check to be completed by the State of MN. Hours 12-14 hours/wk.

## Celebration Moments

### New Business

1) Report any sale of stock: none

2) Mail Bag: none

3) Welcome Pastor Bruce Arnevik

- a. Happy to have Pastor Bruce Arnevik as our new Interim Pastor and to help with the Calling of a new Sr. Pastor.

**4) Floor to Pastor Bruce Arnevik**

- a. **Wife, Catherine and 3 grown sons, one son lives in Milwaukee with 3 granddaughters, other 2 sons live in Minneapolis.**
- b. **Will be looking at Stewardship – Agenda item. Starts with Leaders**
- c. **Not looking for Problems. All churches have imperfections**
- d. **Have a mirror – Look at self – How do we do things?**

**5) Open Maintenance Position:** Dan Long has turned in his resignation. He has agreed to work on a volunteer basis and help where needed on the HVAC equipment. Action has been taken per HR Recommendation.

- a. **Post the position:** Motion was made to change description of the position and post the position for hiring. **Motion carried.**

**6) Call Process**

- a. **Create a Transition Team 7-8 people Pastor would be guide Last about 4 months**
- b. **Call Time Table 2019-2020**
  - i. **Transition Team 4 months (Oct – Feb)**
  - ii. **Call Committee 9 months (Mar – Nov)**
  - iii. **Pastor on Board ( Dec 2020)**

**7) Open Discussion:**

- a. **It has been suggested to open a separate checking account for all Dedicated Funds accounts. This would make the accounting system flow smoother because of not having a need to transfer dollars back and for from general funds to dedicated funds.**  
**→ Jason will take this to suggestion to the finance team.**

**8) Mandatory Constitutional Updates:**

- a. **→ Terry will invite Ellen Kramm to our next council meeting to review these items.**

**9) Adjourn:** Motion made to adjourn the meeting. Motion was APPROVED and followed by the Lord's Prayer.

**NEXT MEETING: October 10<sup>th</sup>, 2019 at 6:30 PM**

**Devotions: Terry Kolodjski**

**Dinner: Terry Kolodjski**

Respectfully Submitted,  
Karen Mickelson, Council Secretary